

**BOARD OF
ASSESSORS
MEETING
MINUTES**

January 14, 2015

Town Hall 1 Main St., Upton, MA 01568

**Chairman Glenn Fowler, Assessor Charles Marsden, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called to order
2 by Chairman Fowler @ 6:30 p.m.

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4 Attendees: Chairman Glenn Fowler, Charles Marsden, Teresa Ambrosino and Tracey Tardy
5

6 The meeting minutes from Dec. 10, 2014 were approved with a correction to line 10 to change
7 the word not to no. Also meeting minutes from the Jan. 7, 2015 meeting were accepted and
8 approved with no changes.
9

10 An abutters list for 115 Main St was certified
11

12 Mail was reviewed
13

14 The Warren Group sales report was reviewed
15

16 Motor vehicle abatements applications and certificates were reviewed and approved
17

18 November permits were reviewed
19

20 December deeds were reviewed
21

22 Discussion took place regarding the budget the Board will meet with FinCom on Feb 4th@ 8:30
23 to review. Most items on the budget list are contracted items also a new line for training new
24 BOA members was included. The Board is waiting to hear from the personal board regarding
25 wages and salaries.
26

27 The Accountants reports were reviewed.
28

29 Draft for the annual report was approved and submitted to Town Managers office.
30

31 The Board requested that the Assistant touch base the Town Manager to see if she has responded
32 to Mr. Chace.
33

34 Paul Phillips Insurance sent in a note stating they have closed. The Board has requested that an
35 abatement application be sent to them with a note stating an application is needed in order for the
36 Board to act on.
37

38 1 exemption application was denied
39

40 3 abatements were approved and 1 was denied
41

42 The 55 exemption certificates were signed and 3 denial letters were signed

43

44 The Board was notified that all map changes and issues need to be resolved this month in order
45 to have the changes appear on the new maps that will be done in the February/March time frame.

46

47 Assessor Ambrosino will be coming in to work on owner unknown parcels to get approval from
48 the state to tax.

49

50 The meeting was adjourned @ 8:03 p.m.

51

52 Respectfully Submitted,

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54

55 Tracey Tardy, Department Coordinator